

WORK PROGRAMME 2012/13

Contact Officer: Khalid Ahmed
Telephone: 01895 250833

REASON FOR ITEM

This report is to enable the Committee to review meeting dates and forward plans.

OPTIONS AVAILABLE TO THE COMMITTEE

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

INFORMATION

All meetings to start at 5.00pm

Meetings	Room
26 June 2012	CR 2
20 September 2012	CR 3
6 December 2012	CR 5
12 March 2013	tbc

AUDIT COMMITTEE

2012/13 DRAFT Work Programme

26 June 2012	Corporate Fraud Team Work Plan	Head of Audit & Enforcement
	Consolidated Fraud Report	Head of Audit & Enforcement
	Annual Review on the Effectiveness of the systems of Internal Audit	Head of Audit & Enforcement
	Draft Annual Governance Statement	Deputy Chief Executive and Corporate Director of Central Services / Head of Policy
	Head of Audit Annual Assurance Statement	Head of Audit & Enforcement
	Internal Audit Progress Report	Head of Audit & Enforcement
	Audit Committee Annual Report to full Council	Head of Audit & Enforcement
	Audit Committee Work Programme	Democratic Services Manager

Meeting Date	Item	Officer/member
20 September 2012		
	Approval of the 2011/12 Statement of Accounts and External Audit Report on the Audit for the year ended 31 March 2012	Deputy Director of Finance/Deloitte
	Deloitte Annual Audit Letter	Deputy Director of Finance/Deloitte
	External Audit Report to the Audit Committee on the 2011/12 audit of the Pension Fund Financial Statements	Deputy Director of Finance/Deloitte
	Internal Audit Progress Report and plan amendments	Head of Audit & Enforcement
	Risk Management Quarter 1 Report – PART II	Head of Policy
	Audit Committee Work Programme	Democratic Services Manager

6 December 2012	* Private Meeting with External Auditors to take place before the meeting	
	Internal Audit Progress Report and plan amendments	Head of Audit & Enforcement
	Treasury Management Strategy 2012/13	Deputy Director of Finance
	Deloitte – Annual Audit Letter	Deloitte
	Corporate Fraud Update	Head of Audit & Enforcement
	Audit Committee Work Programme	Democratic Services Manager

12 March 2013	* Private meeting with the Head of Audit & Enforcement to take place before the meeting	
	Internal Audit Progress Report	Head of Audit & Enforcement
	Internal Audit Strategy	Head of Audit & Enforcement
	Internal Audit Operational Plan	Head of Audit & Enforcement
	Review of Internal Audit Terms of Reference,	Head of Audit & Enforcement
	Annual Governance Statement – Interim Report	Deputy Chief Executive and Corporate Director of Central Services / Head of Policy
	Report on the Revisions to the Treasury Management Strategy Statement and Investment Strategy	Deputy Director of Finance
	Balances and Reserves Statement	Deputy Director of Finance
	Deloitte Annual Grant Audit Letter	Deputy Director of Finance/Deloitte
	Deloitte – 2012/13 Annual Audit Plan	Deputy Director of Finance/Deloitte
	Risk Management Report Part II	Head of Policy
Audit Committee Work Programme	Democratic Services Manager	